

STARK COUNTY COMMISSIONERS BOARD OF COMMISSIONERS AGENDA



The Board of Stark County Commissioners will meet on Wednesday, May 26, 2021 at 1:30 p.m. by teleconference.

To attend the Commissioner's meeting, please dial: (712) 770-5389. Meeting Code to dial: 692732#

Although we will not be able to conduct the "public speaks" portion of the agenda on the teleconference, the Commissioners still welcome your comments and feedback. Please send your written "public speaks" comments to commissionerspublicspeaks@starkcountyohio.gov

MAY 26, 2021

Commissioners

Bill Smith, President

Janet Weir Creighton, Vice President

Richard Regula, Member

- I. Call to Order**
- II. Pledge**
- III. Amendments**
- IV. Approve Minutes**
- V. Resolution-Discussion and Action**

Finance (Leslie Gulley)

- Appropriations:
 - Commissioners: Appropriation for the HCRP Grant S-L-20-1DI-2 Fund-\$28,351.75
 - Commissioners: Appropriation from the certified but Unappropriated Resources in the General Fund for the Board's Approved 2021 Capital Projects (attached)-\$658,900.00

- Commisioners: Appropriation from the certified but Unappropriated Resources in the Justice System Sales Tax Fund for the Board's Approved 2021 Capital Projects (attached)-\$2,031,420.00
- Commissioners: Appropriation for the anticipated 2021 Capital Expenses-\$2,500,000.00
- EMA: Appropriation to cover anticipated 2021 expenses-\$5,000.00
- Prosecutor: 2021 VAWA Appropriations 2020-WF-VA2-8212-\$61,057.44
- Prosecutor: 2021 VAWA Appropriations VAWA-A 2019-WF-VA2-8212A-\$3,641.04
- Budget Transfers:
 - Adult Probation: Salary to Supply-\$10,499.31
 - Adult Probation: Supply to Other-\$2,000.00
 - Commissioners: 2021 SCATS Dues from Capital to Service-\$21,703.00
 - Engineer: For OPWC Payment from Supply to Debt Service-\$31,252.10
 - Prosecutor: 2021 VOCA-Fringe Q2 (January-February 2021) from Salary to Benefits-\$30,500.20
- Intergovernmental Journal Entries:
 - Coroner to Sheriff: Reimburse law enforcement services for refrigerated trailer-\$1,190.86
 - Job & Family Services to Data Processing: IT charge April 2021 Invoice 2021-75-ITC-\$71.76
 - Prosecutor: Local Match for Prosecutor Grant Funds VAWA-A 2019-WF-VA2-8212A-\$910.26
 - Prosecutor: Local Match for Prosecutor Grant Funds VAWA 2020-WF-VA2-8212-\$15,264.36
 - Sanitary Engineer to Data Processing: IT charge April 2021 Invoice 2021-71-ITC-\$180.32
- Prior Year Journal Entries:
 - Prosecuting Attorney to Prosecuting Attorney: Salary, Medic, PERS and Health Q1 10/1/2020-12/31/20-\$94,075.32

Discuss and Consider Approval (Leslie Gulley)

- Commissioners: A Resolution approving an amendment to the master service agreement with Interstate Gas Supply, Inc. to serve the Stark County Natural Gas Aggregation Program in the Dominion Energy Ohio service territory.
- Commissioners: A Resolution approving an amendment to the master service agreement with Volunteer Energy Services, Inc. to serve the Stark County Natural Gas Aggregation Program in the Columbia Gas area of Ohio service territory.
- IT: A Resolution Authorizing and Approving a Contract with AVI-SPL for Technology Upgrades for the IT Center Conference Room.
IT Center Conference Room digital workspace displays, wireless presentation capabilities, video and audio conferencing (PTZ camera, hardwired ceiling microphones, and ceiling speakers), and digital network recording-Vendor: AVI-SPL LLC-\$52,000.00. Ohio State Term Contract #800360
- IT: A Resolution Authorizing and Approving a Contract with AVI-SPL for the Purchase video conferencing virtual equipment for Auditor's Hearing Room-Vendor:-\$72,000.00
- Job and Family Services: A Resolution approving an Agreement renewal with Traction Guest, Inc. for visitor management software.
This Agreement will provide registration software for agency visitors to check-in, customize visitor badges, provide arrival notification, and check-out visitors while keeping employees and guests safe. It will be effective June 15, 2021 and continue through June 14, 2022 and shall not exceed Five Thousand Two Hundred Eighty Dollars (\$5,280.00).
- Job and Family Services: A Resolution approving a Subgrant Agreement with the Ohio Department of Job and Family Services and the Ohio Department of Medicaid to establish Stark County Job and Family Services as a subrecipient for both entities.
This is the Subgrant Agreement that establishes the terms and conditions for Stark County Job and Family Services' receipt of funding for the July 1, 2021 through June 30, 2023 biennium. This agreement is prepared in accordance with ORC Sections 307.98, 5101.21, and 5160.30.

- Job and Family Services: A Resolution approving a Memorandum of Understanding between Stark County Job and Family Services and the Ohio Department of Administrative Services for participation in the Cost-Per-Copy Program.

The Cost-Per-Copy Program will allow the agency to lease eleven (11) new copiers for five (5) years with no lease or maintenance payments. The cost per copy price will range from \$.02436 to \$.05489 and will remain fixed for five (5) years. The Memorandum of Understanding will be effective upon approval of the Board of Stark County Commissioners.

Requisitions (Leslie Gulley)

- Auditor: 2021 Manufactured Home Settlements and Refunds-Various Vendors-\$800,000.00
- Engineer: 2021 SCATS Local Dues-Vendor: Stark County Regional Planning-\$37,394.00
- IT: IT Center Conference Room digital workspace displays, wireless presentation capabilities, video and audio conferencing (PTZ camera, hardwired ceiling microphones, and ceiling speakers), and digital network recording-Vendor: AVI-SPL LLC-\$52,000.00

Pursuant to Section 307.84 of the Ohio Revised Code, we respectfully request your approval to upgrade the technology within the Stark County IT Center 1st Floor Conference Room. Due to the pandemic, the IT Department and its ability to conduct large meetings has completely changed. The proposal before you will upgrade the IT Center Conference Room into a fully functional digital workspace which would include new displays, wireless presentation capabilities, video and audio conferencing (PTZ camera, hardwired ceiling microphones, and ceiling speakers), and digital network recording. The purchase of this upgrade is requested to be funded by CARES Act dollars.

- IT: (Audio Visual Solutions) Purchase video conferencing virtual equipment for Auditor's Hearing Room-Vendor: AVI-SPL LLC-\$72,000.00
Pursuant to Section 307.84 of the Ohio Revised Code, we respectfully request your approval to enter into agreement with A VI-SPL (Audio Visual Solutions) for the purchase of equipment, professional services, and support for video conferencing equipment for the Auditor's Hearing Room. This equipment will be used for public meetings conducting in a virtual setting due to the on-going effects of the COVID-19 pandemic. This will be funded by the CARES Act Fund.

Non-Encumbered Expense (Leslie Gulley)

- Facilities: Plumbing Repair at the Cornerstone Building-Vendor: Holderbaum Sewer & Drain, Inc.-\$2,500.00
(No PO open at time of additional work)

Travel (Leslie Gulley)

- One Adult Probation employee is seeking \$2,138.52 to attend Training on August 31-September 9, 2021 in London, OH.
- Two Day Reporting employees seeking \$188.40 each to attend Training on September 13, 2021 in Independence, OH.
- One Sanitary Engineer employee is seeking \$735.20 to attend the 2021 CSEAO Annual summer meeting on June 13-15, 2021 in Columbus, OH.
- Five Veterans employees seeking \$2,815.67 to attend OSAVSC Summer Conference on July 23-25, 2021 in Dublin, OH.

Engineer (Rick Flory)

- A Resolution approving bid specifications, plans and advertisement to bid the H-3-2021 Hot Mix Asphalt Resurfacing Project.
The Board is requested to approve bid specifications, plans and advertisement to bid for the H-3-2021 Hot Mix Asphalt Resurfacing Project. The Stark County Engineer recommends the project be improved by contract. The total engineering estimate of probable construction cost for the base bid of this project is \$1,331,500.00. The Stark County Engineer's will contract out the inspection responsibilities to a consultant and the Engineer will supervise all construction activities. The funding for this project will come in two parts, Part A will come from an OPWC grant at 50% of the cost up to \$200,000.00, the balance coming from the 012 Motor Vehicle Fund and Part B will come from the 012 MVF.
- A Resolution of acceptance and authorization of payment of Retainage on the Baywood St. Bridge Replacement Project PID No. 104663, to Stanley Miller Construction Company, Inc.
The Baywood St. Bridge Replacement Project PID No. 104663 is fully completed, inspected, and approved. It is the recommendation of the County Engineer that this Board adopt a Resolution of Acceptance, and authorize the retainage be released and paid to the contractor, Stanley Miller Construction Company, Inc. in the amount of \$19,689.96.

Sanitary Engineer (Rick Flory)

- A Resolution Approving a Drainlayer's License for Eclipse Co., LLC, commencing on May 26, 2021 and ending on the first day of March 2022.

Regional Planning (Rick Flory)

- A Resolution approving four (4) HUD Housing Rehabilitation Program satisfaction of mortgage liens.
- A Resolution approving and adopting the FY '20 CDBG-CV funding from the Department of Housing and Urban Development.

The Regional Planning Commission is requesting the Board of Commissioners to approve a resolution adopting the FY '20 CDBG-CV funding, in the amount of \$1,751,488.00, from the Department of Housing and Urban Development and authorize the President of the Board to sign all related documents.
- A Resolution approving and adopting the Revised FY 2021 CDBG Funding Plan.

The Regional Planning Commission is requesting the Board of Commissioners to approve a resolution adopting the Revised FY 2021 CDBG Funding Plan and authorize the President of the Board to sign documents. Based upon a letter received by the Board of Commissioners dated May 13, 2021 from the US Department of Housing and Urban Development (HUD), the Stark County FY 2021 Community Development Block Grant (CDBG) program allocation has been revised & increased. As such the originally adopted FY 2021 CDBG funding plan has been revised.
- A Resolution approving a Request for Release of Funds Certification – CDBG, CDBG-CV, and HOME Programs – FY 2021.

The Regional Planning Commission has completed the environmental assessments on CDBG, CDBG-CV, and HOME projects and found them to be excluded from further environmental review and the completed environmental report is available for public review at 201 3rd St. NE Ste. 201, Canton, OH 44702. The RPC is requesting the Board of Commissioners to approve and authorize the President of the Board to sign the Release of Funds Certifications.
- A Resolution awarding a contract to I.T.S. Construction, Inc. to perform maintenance work on the Zimmer Ditch Flood Control Regional Detention Basin B Dam.

The Subdivision Engineer is requesting the Board of Commissioners to award an \$3,950.00 contract to I.T.S. Construction, Inc. to perform maintenance work on the Zimmer Ditch Flood Control Regional Detention Basin B Dam. I.T.S. will reseal some sections of the contraction joints in the dam's concrete structure. This work was noted as required in ODNr's Dam Safety Inspection Report dated April 2, 2021.

Commissioners (Rick Flory)

- A Resolution approving Change Order No. 1 for the COB Cooling Tower Replacement Project.
Tri-Tech Associates, Inc. recommends the Board of Commissioners approve Change Order No.1 to Flickinger Piping Co., Inc. on the COB Cooling Tower Replacement Project. The existing cooling tower weighed nearly three times the weight of the new tower. This resulted in delaying the removal of the existing tower and use of a larger crane. This Change Order adds \$5,817.44 to the contract. There are no deductions. The original contract amount was \$157,760.00 and with the additions the adjusted contract amount is \$163,577.44.
- A Resolution Authorizing a Request for Qualifications for Architectural Design Services.
The Board of Commissioners are requested to approve a Resolution authorizing itself to announce a Request for Qualifications for the purposes of contracting with a Professional Architectural firm to provide architectural design plans, specifications, bid documents, and project administration for potential interior renovations and design work over the next several years. The potential renovations are located at the Stark County Office Building; Stark County Safety Building / Jail; Stark County Regional Planning Commission Building; Stark County Engineer's Office and the Frank T. Bow Building.
- A Resolution approving Addendum No. 3 to a sublease agreement between Ohio Department of Public Safety, Bureau of Motor Vehicles and the Board of Stark County Commissioners.
The Stark County Clerk of Courts is requesting the Board of Commissioners to approve and authorize itself to sign the Addendum No. 3 to Sublease / Renewal Notice for the Alliance Office for the service period July 1, 2021 through June 30, 2023. The payment, terms and conditions remain unchanged.
- 2021 Memorial Day Allowance Resolution for American Legion Post 548, Louisville, Ohio.
The Board of Commissioners is requested to appropriate and grant the request of American Legion Post 548 Louisville, Ohio for the sum of \$500.00 for the 2021 Memorial Day Observance.
- A Resolution approving an Addendum to State Term Contract with Matrix Pointe Software, LLC
This addendum extends the State Term Contract with Matrix Pointe Software, LLC for one (1) additional year. Prosecutor's Office software.
- A Resolution approving a Professional Services Agreement with Harris/Day Architecture, Inc. for \$8,700.00 for Architectural Services for the County Office Building Commissioner's Suite Renovations – Furniture Design Project.

- A Moral Obligation Resolution to reimburse an overpayment of Conveyance fees to Skyland Hills Corporation.
The Board is requested to approved a Moral Obligation Resolution to reimburse an overpayment of Conveyance fees due to a title agency's error in paperwork it submitted - \$149.20 Vendor: Skyland Hills Corporation
- A Resolution to Establish Five New Funds for ISP Probation Program.
- A Resolution Authorizing Participation in a Sublease-Purchase Arrangement with the Ohio Secretary of State for the Purpose of Acquiring and Implementing Voting Machines and Equipment and Financing Certain Costs Thereof, a Sublease-Purchase Agreement Evidencing Such Arrangement, and Matters Related Thereto.

Ohio Division of Liquor Control (Rick Flory)

- A Resolution indicating the Board of Commissioners is not requesting a hearing regarding a new liquor license in Jackson Township.
Meijer Stores LP dba Meijer 325 B NEW 5811144-0525
4866 Fulton Dr. Nw, Jackson Twp., Canton, OH 44718

Human Resources (Michael Kimble)

- A Resolution Approving the Involuntary Disability Separation of a Facilities Department Employee.

Benefits (Dorothy Dittimore)

- A Resolution Authorizing Settlement of a 2015 Aultcare Subrogation Claim

VI. Commissioners Comments and Questions

VII. Adjournment

STARK COUNTY COMMISSIONERS MEETING NOTICE

Bill Smith, President Janet Weir Creighton, Vice President Richard Regula, Member

Work sessions will be held in the board room every Monday at 10:00 A.M. and every Tuesday at 10:00 A.M.

DAY DATE	TIME	LOCATION	STAFF	DESCRIPTION
Mon 5/31				Holiday-Memorial Day-All Offices Closed
Tues 6/01	10:00	Teleconference		Work Session-None
Wed 6/02	1:30	Teleconference		Board of Commissioners Meeting Cancelled
Mon 6/07	10:00	Teleconference		Work Session (If Needed) Dial (712) 770-5389 Access Code 692732#
Tues 6/08	10:00	Teleconference		Work Session (If Needed) Dial (712) 770-5389 Access Code 692732#
Wed 6/09	9:30	Teleconference		Department Head Meeting Dial (712) 770-5389 Access Code 692732#
Wed 6/09	1:30	Teleconference		Board of Commissioners Meeting Dial (712) 770-5389 Access Code 692732#